



# राष्ट्रीय प्रौद्योगिकी संस्थान हमीरपुर

हमीरपुर (हि.प्र.) – 177 005 (भारत)

(एक राष्ट्रीय महत्व का संस्थान शिक्षा मंत्रालय के तहत)

**NATIONAL INSTITUTE OF TECHNOLOGY HAMIRPUR**

**HAMIRPUR (H.P.) - 177 005 (INDIA)**

(An Institute of National Importance under Ministry of Education)

## {OFFICE OF REGISTRAR}

### MINUTES FOR (43<sup>rd</sup>) FORTY THIRD MEETING OF FINANCE COMMITTEE, NIT HAMIRPUR HELD ON 06/03/2024 (11:00 AM ONWARDS) VIA ONLINE MODE

The following members of Finance Committee attended/joined through Google Meet:

1	<b>Prof. H.M Suryawanshi</b> Director-cum-Chairman National Institute of Technology Hamirpur (HP) – 177 005	Chairperson
2	<b>Ms. Veena Dunga</b> Deputy Secretary to the Govt. of India Department of Higher Education Ministry of Education, Govt. of India, New Delhi	Member
3	<b>Sh. Anil Kumar</b> <b>Director (Finance)</b> Nominee of Joint Secretary & Financial Advisor (IFD), Ministry of Education, Govt. of India, New Delhi.	Member
4	<b>Prof. Anoop Kumar</b> Professor, Department of Mechanical Engineering National Institute of Technology Hamirpur (HP) – 177 005	Member
5	<b>Dr. Archana Santosh Nanoty</b> Registrar, National Institute of Technology Hamirpur (HP) – 177 005	Member Secretary

- ❖ At the very outset, Member Secretary, FC welcomed the Chairperson (BOG), NIT Hamirpur [HP] and all the Hon'ble members.
- ❖ The Director-cum- Chairperson, **Prof. H.M Suryawanshi** greeted all the members present and expressed his deep gratitude for sparing their time for attending the 43<sup>rd</sup> Finance Committee Meeting.
- ❖ Furthermore, Member Secretary (FC) requested the Chairperson, Board of Governors to preside over today's meeting of the Finance Committee. Following the Chairperson's permission, the Finance Committee discussed the following agenda items and decisions taken are as under:

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**PART – I COMMENTS, CONFIRMATION AND ATR ITEMS**

<b>FC/43/2024-03/01:</b>	Comments received after circulation on minutes of the last meeting [42 <sup>nd</sup> FC]
<b>Decision</b>	<b>No comments were received on the last meeting of 42<sup>nd</sup> FC, which is taken on record.</b>
<b>FC/43/2024-03/02:</b>	Confirmation of minutes of last meeting of FC
<b>Decision:</b>	<b>The Finance Committee confirmed the minutes of the 42<sup>nd</sup> meeting of FC held on 17/11/2024.</b>

<b>FC/43/2024-03/03 : Action Taken Report (ATR) on the minutes of last meetings</b>					
S.N.	Item No.	Agenda	Decision of 42 <sup>nd</sup> FC held on 17/11/2023	Action Taken Report	Decision of 43 <sup>rd</sup> FC held on 06/03/2024
1.	FC/37/2021-06/07	Adoption of Ministry of Finance Office Memorandum dated 17/05/2021 regarding NPS Rules to the Central Government Employees Published in Gazette Notification No.227 (E) dated 30/03/2021 of Department of Pension & Pensioners Welfare (DoP&PW).	The FC noted the action taken.	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1404 dated 11/12/2023. The further action in the matter shall be taken after the issue of notification by the Ministry as per letter No.F.No.19-1/2017-IFD dated 23/03/2022.	The FC noted the action taken.
2.	FC/38/2021-12/20	Implementation and support of Enterprise Resource Planning {ERP} System NIT Hamirpur new SMILE-regarding	The FC noted the action taken.	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1405 dated 11/12/2023. <b>The item needs no further action.</b>	The FC noted the action taken and allowed to drop this item.
3.	FC/40/2022-12/08	Approval for replacement of old institute buses with new one	The FC noted the action taken.	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1406 dated 11/12/2023. Further, the scrapping work of the old buses has been awarded for <u>scrapping</u> to <u>approved</u> <u>vehicle recycling center of Govt. of India</u> vide letter No.2407-2410 dated 21/02/2024. The firm deposited the amount Rs.3,95,300/- vide receipt No.33606 dated 21/02/2024 and took away the old buses from the Institute.	The FC noted the action taken and allowed to drop this item.

				<b>The item needs no further action.</b>	
4.	<b>FC/41/2023-03/05</b>	Approval regarding payment of special allowance @ 10% to the outsourced staff as per Gazette notification No. 1285 (E) dated 20/05/2009.	<b>The FC noted the action taken.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1407 dated 11/12/2023 for implementation.  The work has been awarded after fresh tender. <b>The item needs no further action.</b>	The FC noted the action taken and allowed to drop this item.
5.	<b>FC/41/2023-03/T-3</b>	To approve the proposal for appointment of Part-Time Sports Coaches & Trainers (purely on Hourly/Temporary basis).	<b>The FC noted the action taken.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1408 dated 11/12/2023. The Institute has engaged the following Coaches & Trainers on hourly basis from January 2024, against advt. No. Admn-37/2023 dated 09/11/2023 as per detail mentioned below: 1. Mr. Neeraj Kumar S/o Sh. Kamal Jit (Basketball) 2. Mr. Anupam Sharma S/o Sh. Amar Chand (Gym Trainer)  <b>The item needs no further action.</b>	The FC noted the action taken and allowed to drop this item.
6.	<b>FC/42/2023-11/05</b>	Approval to adopt MoE Guidelines regarding Applicability of Payment of Gratuity Act 1972 to Educational Institutions.	<b>FC recommended the agenda item to Board for approval of BoG.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1410 dated 11/12/2023 for implementation and implemented vide Notification No. NIT/HMR/Admn/BoG/FC-527/2023/13543-83 dated 22/12/2023. <b>The item needs no further action.</b>	The FC noted the action taken and allowed to drop this item.
7.	<b>FC/42/2023-11/06</b>	Agenda to approve the recommendations of the Departmental Promotion Committee	<b>FC allowed to open two sealed envelopes containing the</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1411 dated	The FC noted the action taken and allowed to drop this item.

		(DPC) for financial up-gradation under MACP in favour of Non-teaching Staff.	<b>recommendations of Departmental Promotion Committee (DPC) for financial up-gradation under MACP and recommended to grant the MACP w.e.f. the date of eligibility for MACP.</b>	11/12/2023 for implementation and implemented vide Notification No.NIT/HMR/Admn/508/Vol-IV/2023/13023-30 dated 12/12/2023.	
8.	FC/42/2023 -11/07	Approval of Library Expenditure for the Financial Year 2023-2024.	<b>The FC recommended the agenda item for approval of BoG.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1412 dated 11/12/2023 for implementation.	The FC noted the action taken and allowed to drop this item.
9.	FC/42/2023 -11/08	Approval for condemnation/ Scrapping & Replacement of Mahindra Pick-up No.HP67-1127.	<b>The FC recommended the agenda item for approval of BoG.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1413 dated 11/12/2023 for implementation.	The FC noted the action taken.
10.	FC/42/2023 -11/09	To consider and approve the proposal of engagement of Psychologist (Part Time on Hourly Basis) at NIT Health Centre.	<b>The FC deliberated the matter in light with the student strength and recommendations of Institute Health Care Committee. After detailed discussion, it was recommended that three Psychologists/ Counsellors purely on contract basis for full time may be engaged keeping any three sanctioned posts in abeyance.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1414 dated 11/12/2023 for implementation.  Further, the walk-in-interview is scheduled to be held on 28/02/2024.	The FC noted the action taken and allowed to drop this item.
11.	FC/42/2023 -11/10	Proposal for Subscription of YourDost online platform for welfare of students NIT Hamirpur.	<b>The matter was discussed in light of annual expenditure to be incurred for subscription,</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1415 dated 11/12/2023 for implementation.	The FC noted the action taken and allowed to drop this item.

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			<b>availability of such services in market and need of the Institute. After detailed deliberation, the FC recommended the YourDost or any other such type online platform may be subscribed on trial basis for one year after examining the reasonability of price &amp; other codal formalities.</b>	Accordingly the MoU has been entered with YourDost on 22/02/2024.  The item needs no further action.	
12.	FC/42/2023 -11/11	To consider and approve the proposal for increase in number of visits of MD (Medicine) [from 03 visits per week to 06 visits per week] and Dentist (BDS) [from 03 visits per week to 04 visits per week].	<b>FC recommended the proposal for increase in number of visits of MD (Medicine) [from 03 visits per week to 06 visits per week] and Dentist (BDS) [from 03 visits per week to 04 visits per week] for approval of BoG.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1416 dated 11/12/2023 for implementation.  Further, the walk-in-interview is scheduled to be held on 28/02/2024. The item needs no further action.	The FC noted the action taken and allowed to drop this item.
13.	FC/42/2023 -11/12	Approval for writing off various Lab Equipments of Department of Mechanical Engineering of NIT Hamirpur valuing Rs.43,76,454/-.	<b>The FC directed the Institute to follow the proper procedure to write off the lab equipments and place the matter in next FC meeting after adhering the laid procedure of write off of equipment.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1417 dated 11/12/2023 for implementation. Accordingly, the matter is under process as per Head (DoME) letter No. NIT/HMR/S&PS/BoG/2023/ 2055-2057 dated 20/12/2023.	The FC noted the action taken and allowed to drop this item.
14.	FC/42/2023 -11/13	Approval for adoption and implementation of Revised flat rate of Licence Fee notified by MoH&UD, Gol vide OM No.18011/2/2015-Pol.III dated 29/06/2020.	<b>The FC recommended to adopt the revised flat rate of Licence Fee notified by MoH&amp;UD dated 29/06/2020 w.e.f. the date of its notification. Further, the FC directed the institute to make</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1418 dated 11/12/2023 for implementation and further implemented vide Notification No.NIT/HMR/EOM-1/Vol.30/ 2023/1729-1770 dated 28/12/2023.	The FC noted the action taken and allowed to drop this item.

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			<i>the recovery from the employees, if any, reckoning after implementation of revised flat rate.</i>	The item needs no further action.	
15.	<b>FC/42/2023-11/14</b>	Reimbursement of TA claim bill along with expenditure of transportation of personnel effects from Ankleshwar, Gujrat to NIT Hamirpur in respect of Registrar appointed for Short Term Contract.	<b>The Finance Committee directed the Institute to send the all the details of the case along with annexures to MoE.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1419 dated 11/12/2023 for implementation. Further, the TA Bill along with Annexures has been sent to the MoE vide email dated 29/11/2023 for appropriate decision. The clarification received from Ministry has been sent to Audit Section for strict compliance.	The FC noted the action taken and allowed to drop this item.
16.	<b>FC/42/2023-11/15</b>	Revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Department/ Agencies vide Ministry of Education letter F.No.33-2/2023-TS.III-Part(1) dated 13 <sup>th</sup> September, 2023.	<b>The FC recommended the agenda item for approval of BoG.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1420 dated 11/12/2023 for implementation and implemented vide Notification No.NIT/HMR/Acad/ File-128-FC/BoG/2023/12173-12192 dated 27/12/2023.	The FC noted the action taken and allowed to drop this item.
17.	<b>FC/42/2023-11/16</b>	To withdraw the guidelines for incurring expenditure of funds collected as Alumni fee from students as approved vide FC item No.FC/41/2023-03/15 dated 28/03/2023.	<b>The FC recommended the agenda item for approval of BoG.</b>	Decision has been communicated vide No. NIT/HMR/42 <sup>nd</sup> FC MIN/2023/1421 dated 11/12/2023 and implemented vide Notification No.NIT/HMR/Academic/File-128-FC/BoG/ 2023/12173-12192 dated 27/12/2023.  The item needs no further action.	The FC noted the action taken and allowed to drop this item.

**PART – II RATIFICATION & REPORTING ITEMS**

<b>FC/43/2024-03/04(A)</b>	<b>Placing of Items for ratification by the Board which has been principally approved by the Hon'ble Chairman (BoG)</b>
<b>1</b>	To ratify the approval accorded by the Hon'ble Chairman, BoG to book the expenditure for payment of remuneration @ Rs.9000/- pm to the Library Apprentice in OH-31 (General Head).
<b>2</b>	To ratify the approval accorded by the Hon'ble Chairman, BoG for payment of Rs. 43,96,141 in Case No.102 and Rs.32,21,863/- in Case No.104 in favour of Registrar General, HP High Court, Shimla in compliance to the decision of Hon'ble High Court dated 07/12/2023 out of IRG.
<b>Decision</b>	<b><i>The Board ratified the approval accorded by the Hon'ble Chairman, BoG as mentioned at Sr. No.1 &amp; 2.</i></b>
<b>FC/43/2024-03/04(B)</b>	<b>REPORTING ITEMS</b>
<b>(I)</b>	Reporting the approval of payment of Rs.43,96,141/- & Rs.32,21,865/- in Arbitration Cases.
<b>(II)</b>	Submission of Annual Accounts for the year 2022-23 for certification
<b>Decision</b>	<b><i>FC noted the reporting items as mentioned at Sr. No. I &amp; II.</i></b>

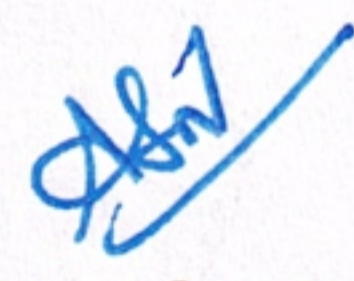
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**PART – III NEW ITEMS**

FC/43/2024-03/05	To consider and approve the engagement of one Physiotherapist and one Doctor (Pediatrician) on an hourly basis.
Decision	<b><i>After detailed deliberation, the FC increased the upper ceiling of expenditure from amounting to Rs.15.00 Lacs to Rs.20.00 Lacs per financial year for the engagement of specialist doctors as approved in 48<sup>th</sup> meeting of BoG vide Item No.BOG/48/2022-12/32 and recommended the proposal of engagement of one Physiotherapist and one Doctor (Pediatrician) on hourly basis for approval of the Board.</i></b>
FC/43/2024-03/06	Placement of Minutes of the 34 <sup>th</sup> Meeting of Building & Works Committee.
Decision	<b><i>FC took the note on minutes of 34<sup>th</sup> meeting of BWC and advised the Institute to placed the same before the Board in subsequent meeting for appraisal.</i></b>
FC/43/2024-03/07	To approve the Library Expenditure during Financial Year 2024-25
Decision	<b><i>The FC recommended the agenda item regarding Library expenditure during financial year 2024-25 amounting to Rs. 1,21,68,251/- for approval of BoG.</i></b>
FC/43/2024-03/08	Regarding information about the status of Arbitration Case No.AKS/Arbitration/CPWD/09 in the matter of arbitration between M/s S.S. Total Constructions India Limited (Claimant) V/s Union of India through Executive Engineer, CPWD Shimla (Respondent) in respect of C/O E-Class Room, NIT Hamirpur (HP).
Decision	<b><i>The FC discussed the matter in detail and after detailed deliberation, it was advised that the Institute should monitor the case closely from time to time. Further, it was directed that one person from the Institute, who is familiar with the said case may deputed to attend hearing with CPWD on every occasion.</i></b>
FC/43/2024-03/09	Regarding information about the status of Arbitration Case No.VS/ARB/CPWD/2023-24/07 in the matter of Arbitration between M/s Kalsi Brothers (Claimant) V/s Union of India through Executive Engineer, CPWD Shimla (Respondent) in respect of C/o Computer Centre, NIT Hamirpur (HP).
Decision	<b><i>The FC discussed the matter in detail and after detailed deliberation, it was advised that the Institute should monitor the case closely from time to time. Further, it was directed that one person from the Institute, who is familiar with the said case may deputed to attend hearing with CPWD on every occasion.</i></b>
FC/43/2024-03/10	To approve the procurement of Desktops and Laptops on GeM with the tentative cost of Rs.3,19,40,000/-.
Decision	<b><i>The FC recommended the procurement of Desktops and Laptops on GeM with the tentative cost of Rs.3,19,40,000/-. Further, it was directed that GFR-2017 and guidelines related to Make in India content should be strictly followed by the Institute while processing the case.</i></b>
FC/43/2024-03/11	To report the matter of procurement in reference to the ceiling limit of expenditure in this financial year (F.Y.2023-24) and to revise the ceiling limit of expenditure upto Rs.15 Crore for this financial year.
Decision	<b><i>The FC did not agree with the proposal.</i></b>

FC/43/2024-03/12	To approve the proposal of Solar Rooftop System (2040KWp) under OH-35 Budget Head.
Decision	<p><i>The FC recommended the proposal in principle and directed the Institute to meet out the expenditure from IRG Head as per details mentioned below:</i></p> <ul style="list-style-type: none"> <li>➤ <i>Agency being engaged – Solar Energy Corporation of India Ltd. (A government of India enterprise)</i></li> <li>➤ <i>Mode of implementation of Roof Top Solar photovoltaic setup – RESCO (Renewable Energy Service company) through Government of India approved empaneled vendors.</i></li> </ul>

Meeting ended with vote of thanks to the Chair.



{Dr. Archana Santosh Nanoty}  
Member Secretary (FC)

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